



ANJUMAN-I-ISLAM'S

KALSEKAR TECHNICAL CAMPUS, NEW PANVEL

Approved by : All India Council for Technical Education, Council of Architecture, Pharmacy Council of India New Delhi,
Recognised by : Directorate of Technical Education, Govt. of Maharashtra, Affiliated to : University of Mumbai.

- SCHOOL OF ENGINEERING & TECHNOLOGY
- SCHOOL OF PHARMACY
- SCHOOL OF ARCHITECTURE

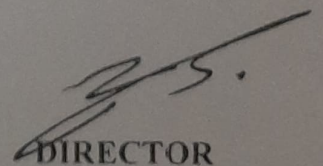
CODE OF CONDUCT: FACULTY & STAFF

1. All teachers and employees shall observe the following Code of Conduct namely:

- (a) An employee shall treat all students without discrimination on political ground or for reasons of race, religion, caste, language or sex or any other reason of arbitrary or personal nature and shall refrain from instigating students against other students or other employees or institute administration or management.
- (b) A teacher shall not misuse the facilities of the institute while exercising freedom of academic thought or expression.
- (c) An employee shall not make use of the resources and facilities of the institution or Management for his personal use or for commercial, political or religious purposes.
- (d) A teacher shall be impartial in assessment of students and shall not deliberately over mark or under mark or victimize students on any ground.
- (e) A teacher shall not conduct or be employed in any private coaching classes or give private tuitions on commercial basis.
- (f) An employee shall communicate change in address, if any, during vacation or leave period to the Head of the department, Principal or Director as the case may be.
- (g) Full-time teaching staff shall not accept part-time employment on payment or for any consideration in another educational, cultural or literary institution without obtaining prior written permission from the authorities of the institute in which he/she is employed on full-time basis.
- (h) Faculty/staff should not misuse the institute property. Office mobile no/landline no for their personal use.
- (i) The behavior of an employee with male and female students and employees shall be modest.
 - (j) An employee shall strictly abide by any law relating to intoxicating drinks or drugs in force in any area in which he may happen to be for the time being;
 - (ii) not consume any intoxicating drink or be under the influence of any intoxicating drink or drug, during the course of his duty; and shall also take due care that the performance of his duties at any time is not affected in any way by the influence of any such drink or drug.
 - (iii) refrain from consuming any intoxicating drink or drug in a public place;
 - (iv) not appear in a public place in a state of intoxication;

Explanation: For the purpose of this rule, "Public Place" means any place or premises (including conveyance) to which the public have or are permitted to have access whether on payment or otherwise.

2. Failure to conform to any of the rule of Code of Conduct mentioned in sub rule shall be treated as an act of negligence or misconduct or both.


DIRECTOR



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Code of Conduct for Students

The code of student conduct is established to foster and protect the core missions of the AIKTC, to foster the scholarly and civic development of the students in a safe and secure learning environment, and to protect the people, properties and processes that support the institution and its missions. The core missions of the AIKTC are teaching, learning, service, practice and research.

The code governs all Schools of Anjuman-I-Islam's Kalsekar Technical Campus.

1. Respect for Authority:

Students will demonstrate respect for all faculty, staff, visitors and fellow students. Students are expected to recognize and comply with the authority held by the institution, its faculty and staff. Requests made to them by faculty/staff are expected to be followed and adhered to. Failure to follow such requests could lead to parental contact, loss of privileges, suspension or expulsion.

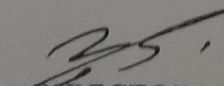
2. Dismissal or suspension:

The AIKTC reserves its right to suspend and recommend to the university of Mumbai or any other statutory authority, the dismissal of the student under the following circumstances:

- Involvement in criminal case or any such case which brings disgrace to the image of the Institution/s.
- **Intolerance amongst various religions (both inter and intra religion), caste, color, region, sects etc and any kind of groupism leading to unhealthy atmosphere, arguments, discussions, fights and any such outcome.**
- Involvement in case of Ragging (both on campus and off campus).
- Repeatedly violating the code of conduct and showing no improvement after several warnings.
- Violating the ethics of the profession.
- Involvement in anti-national / anti-social activities.
- Certified by qualified professional and approved by the University of Mumbai that the student is mentally ill and is unfit to pursue the profession.
- Students who do not show any improvement in academic progress despite all the support, found to be involved in substance abuse and refuse rehabilitation.
- Involvement in Sexual Harassment / eve teasing.
- Fail to complete programme of studies within the maximum time limit provided by the University of Mumbai.

3. Academic attendance.

AIKTC reserve it right to detain or disallow the students failing to fulfill the minimum attendance as per the ordinance 0.119 & 0.120 of university of mumbai or as define by AIKTC


DIRECTOR

Copy to: All Deans / Heads/Controllers / Librarian / Section heads /
Students' Notice / Office / Master file..... for compliance